

**Confidential Information Designation under Section 121(b) – Yukon  
Environmental and Socio-economic Assessment Act (YESAA)**

**Access to Information Act Exemption**

The Executive Committee (EC) is given authority to designate specific types of information submitted for consideration in an assessment as confidential. This application form applies to both Executive Committee screenings and Designated Office evaluations.

**Instructions**

Review the guidance material on YESAB’s website. Summary and detailed guidance is available to explain the process and to learn how the Executive Committee designates information confidential.

The application can either be submitted in hard copy or digitally (in PDF format). The confidential submission (in Part 4) can be completed in the application form or provided separately as an attachment as set out below:

**To Apply for Confidential Information Designation:**

1. Download the Application Form
2. Complete the Application Form
3. Submit using one of the options:

- A) For **hard copy** submissions, seal the application and any attachments in an envelope marked “Attention: Executive Committee – Application to Designate Information Confidential” to YESAB’s Head Office. Hand deliver or mail to:

Yukon Environmental and Socio-economic Assessment Board  
Suite 200-309 Strickland Street  
Whitehorse, YT  
Y1A 2J9

OR

- B) For **electronic** submissions, contact Head office to request Secure File Transfer details.

Contact the Executive Committee Manager at the Whitehorse Head Office if you are planning on submitting an application or if you have any questions about filing requirements.

**Part 1: Contact Information**

Applicant First Name:	Last Name:
Entity (if applicable):	
Address/Box Number:	
City/Town/Village:	Postal Code:
Email Address:	Phone Number:

**Part 2: Project Information**

Project Title: \_\_\_\_\_

YESAB Project Number (if applicable): \_\_\_\_\_

**Part 3: Access to Information Exemption Questions**

Information that is exempt from disclosure under the Government of Canada [Access to Information Act \(ATIA\)](#). To determine whether or not the information can be designated as confidential, answer the following questions (in Part 4):

- i. Provide a brief rationale as to why you are of the view this information comes within this ATIA exemption?
- ii. Describe why this information should be designated as confidential. This should include identifying which section of the Access to Information Act that limits the disclosure of this information. For more information, see the guidance document on YESAB's website.
- iii. Describe why this information is relevant to the assessment or relates to the proposal:



**Confidential**

**APPLICATION FORM**

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**Part 6: Acknowledgement and Signature**

I have read and agree to the [Privacy Statement](#) for YESAB's online registry. Initials \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_